

Robertson County Emergency Services District
Board of Commissioners
Monthly Meeting
December 12, 2023 @ 6:30 p.m.
RCESD/EMS Office
287 Cooks Lane, Franklin, TX 77856

1. Call Meeting to Order
2. Public Comments
3. Consideration, discussion, and any approval of November 2023 **Minutes** (Action Item)
4. Consideration, discussion, and any approval of November 2023 Financial Report (Action Item)
 - Emergicon Collections and Write-Off Reports
 - CitiBank Credit Card Statements
 - Ratify Hearne VFD Grant Check for \$16,215.30
5. Consideration, discussion, and any approval of **Reserve Funding Request** of Volunteer Fire Departments to include funding adjustment (Action Item)
 - 8 Fire Cabinets for VFD/EMS totaling \$6,343.92
6. Consideration, discussion, and any approval of **FY2023-24 Budget Adjustments** (Action Item)
 - Bremond VFD adjustment totaling \$16 for post office box
7. Consideration, discussion, and any approval of **Requests for FY 2023-24 Preapproval** of Expenditures of Volunteer Fire Departments (Action Item)
 - Blackjack VFD preapproval of equipment, janitorial, and training totaling \$1,427.34
 - Bremond VFD preapproval of gear and land totaling \$21,635.36
 - Calvert VFD preapproval of communication supplies totaling \$264.91
 - RCEMS preapproval of training and equipment totaling \$6,113.86
8. Consideration, discussion and any **Approval of Appropriate Expenditures for Volunteer Fire Departments**, payment of approved expenditures for FY 2023-24 expenditures (Action Item)
9. Consideration, discussion and any **Approval for Payment of Robertson County Emergency Services District** Monthly Expenses including payroll and RCEMS and Tower Expenses and Funds Transfer (Action Item)
10. Consideration, discussion and any approval of Robertson County Emergency Services District Jurisdiction Summary Report and authorize signatures (Action Item)
11. Consideration, Discussion and any Approval of Robertson County Emergency Services District Tower Building Repair, Replacement or Both (Action Item)
 - Repair Current Building as recommended by Insurance Adjuster with proceeds from claim, OR
 - Replace Existing Building with Larger Refurbished Building and apply claim proceeds towards replacement and removed old building, OR
 - Repair current building for Renters and Replace existing building with Larger Refurbished Building for County Equipment
12. Consideration, Discussion and any Approval of Robertson County Emergency Services District Subcommittee Recommendation for 2023 Employee Benefits package and items required for transition (Action Item)
 - Handbook
 - Recommendations by HR
 - PTO
 - Other Operational and Personnel Related Items
 - Captivate Billing Proposal

13. Consideration, discussion and any action regarding the ownership, use and rental of buildings and property of Robertson County Emergency Services District and/or Volunteer Fire Departments in Robertson County, Texas, insurance on buildings and property and activities thereon, issues regarding use of property and buildings by governmental supported users and/or non-governmental supported users, determination of rental rates, determination of selection of non-governmental supported users of property and buildings, operational viability of property and buildings when used by governmental supported users and/or non-governmental supported users of property and buildings (Action Item)
14. Consideration, Discussion and any Approval of Volunteer Fire Departments Completing Risk Management Recommendations from ESIP (Action Item)
 - Updates from Departments on ESIP Risk Management Recommendations
15. Consideration, Discussion and any Approval of Robertson County tower and communications updates (Action Item)
 - Adopt a Resolution for BVWAC in conjunction with all Robertson County and Robertson County Equipment
16. Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance, and personnel reports
17. Reports from Robertson County EMS including any financial, performance, training, equipment, operations, compliance and personnel reports
18. EXECUTIVE SESSION
 - Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney
 - Announcement of time and date closed meeting (executive session) for this matter ends and reconvene in open session.
 - The Robertson County EMERGENCY SERVICES DISTRICT reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)
19. RECONVENE INTO REGULAR SESSION
 - The Robertson County EMERGENCY SERVICES DISTRICT will reconvene in a public meeting to discuss and take action on related matters.
20. Adjourn

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

Next Monthly Board Meeting, Emergency Services District January 9, 2024