

Robertson County Emergency Services District  
Board of Commissioners  
Monthly Meeting  
Tuesday, May 9, 2023 @ 6:30 p.m.  
RCEMS Station 1/RCEMERGENCY SERVICES DISTRICT Office  
285 Cooks Lane, Franklin, TX 77856

1. Call Meeting to Order
2. Public Comments
3. Consideration, discussion, and any approval of April 2023 **Minutes** (Action Item)
4. Consideration, discussion, and any approval of April 2023 **Financial Report** (Action Item)
  - Emergicon Reports
  - CitiBank Credit Card Statements
  - Please add Jerry Henry to the Robertson County ESD dba Robertson County EMS Signature Card
5. Consideration, discussion, and any approval of **Reserve Funding Request** of Volunteer Fire Departments to include funding adjustment (Action Item)
6. Consideration, discussion, and any approval of **FY2022-23 Budget Adjustments** (Action Item)
  - Blackjack VFD totaling \$807.50
  - Wheelock VFD totaling \$782.86
7. Consideration, discussion, and any approval of **Requests for Preapproval** of Expenditures of Volunteer Fire Departments (Action Item)
  - Seale VFD preapproval of radios, bunker gear and boots totaling \$8,008
  - EMS preapproval of uniform totaling approximately \$2,000
8. Consideration, discussion and any **Approval of Appropriate Expenditures for Volunteer Fire Departments**, payment of approved expenditures for FY 2022-23 expenditures (Action Item)
9. Consideration, discussion and any **Approval for Payment of Robertson County Emergency Services District Monthly Expenses** including payroll and RCEMS and Tower Expenses and Funds Transfer (Action Item)
10. Consideration, discussion and any approval of action needed to be taken by Touchstone District Services on behalf of Robertson County Emergency Services District (Action Item)
11. Consideration, discussion and any approval of action needed to be taken by Carlton Law Firm PLLC on behalf of Robertson County Emergency Services District (Action Item)
12. Canvass Election Results of the May 6, 2023 ESD election (Action Item)
13. Consideration, discussion and any approval of Robertson County Emergency Services District Subcommittee Recommendation for 2023 Employee Benefits package and items required for transition (Action Item)
  - Procedure for Standby events
  - Handbook
    - Drug Policy page 29 item 9
    - Retirement Benefits: Health and Dental Insurance page 61 item 9
  - Other Operational and Personnel Related Items
    - EMS services for employees
    - Blood Draws for Other County Entities

14. Consideration, discussion and any approval of Robertson County Emergency Services District contracting Streamline to bring Robertson County Emergency Services District Website to Compliance (Action Item)
15. Consideration, Discussion and any approval of Robertson County Emergency Services District engaging Public Consulting Group to initiate application for Texas Ambulance Supplemental Payment Program (Action Item)
16. Consideration and discussion of Robertson County dispatch and console updates (Action Item)
17. Schedule Robertson County Emergency Services District Fiscal Year 2022 Site Visits (Action Item)
  - Blackjack - May 15 2023 at 6 pm
  - Wheelock – May 22 2023 at 6 pm
  - Hearne – June 5 2023 at 6 pm
18. Consideration, Discussion and any approval of Bremond Volunteer Fire Department transferring 2009 Tahoe (Command 40) to Robertson County EMS (Action Item)
19. Reports from Volunteer Fire Departments, including any financial, performance, training, equipment, operations, compliance, and personnel reports
20. Reports from Robertson County EMS including any financial, performance, training, equipment, operations, compliance and personnel reports
21. EXECUTIVE SESSION
  - Closed meeting (Executive Session) pursuant to Section §551.071 of the Texas Government Code – Consultation with Attorney; to wit: Consultation with Attorney
  - Announcement of time and date closed meeting (executive session) for this matter ends and reconvene in open session.
  - The Robertson County EMERGENCY SERVICES DISTRICT reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donations), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations)
22. RECONVENE INTO REGULAR SESSION
  - The Robertson County EMERGENCY SERVICES DISTRICT will reconvene in a public meeting to discuss and take action on related matters.
23. Annual Evaluation of Executive Director (Action Item)
24. Adjourn

The Robertson County Emergency Services District Board reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as authorized by the Texas Government Code Sections 551.071 (Consultations with Attorney), 551.072 (Deliberations about Real Properties), 551.073 (Deliberations regarding Gifts and Donation), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices or Security Audits), and 551.087 (Deliberations regarding Economic Development Negotiations).

Next Monthly Board Meeting, Emergency Services District June 13, 2023